



MEOPHAM CRICKET CLUB

Constitution of the Club

as adopted at the
Annual General Meeting
January 2014

1. The Constitution of Meopham Cricket Club as set out in the rules herein is to be supplemented by the Membership Card issued to all Members at the start of each season and the Web Site (www.meophamcc.co.uk) available to all members and associates.. The Membership Card and/or Web Site shall list the Members of the Committee, the Officers, the fixtures for the season and such other information as the Committee shall decide from time to time.

NAME

2. The name of the Club shall be "Meopham Cricket Club" ('The Club'), which shall be affiliated to the England and Wales Cricket Board (ECB).

PURPOSE

3. The Club shall exist for the furtherance of the game of cricket on Meopham Green. In doing so, the main object of the Club is to provide facilities for and to promote the participation of the whole community in the sport of cricket

AIMS & OBJECTS

4. The further aims and objects of the Club shall be:
- a. To offer competitive opportunities in cricket and coaching in accordance with the ECB Coaches Code of Conduct.
 - b. To fulfill a duty of Care to all Club members by adopting and implementing 'ECB 'Safe Hands - Welfare of Young People in Cricket' policy, or any future versions of that policy.
 - c. To ensure that all present and future members receive fair and equal treatment by adoption of the ECB Inclusion & Diversity Policy and any future versions of that policy.
 - e. To provide social activities for its members.

- f. To promote the Club within cricket and the local community.

ADDRESS

5. The headquarters of the Club shall be: The Pavilion, Meopham Green, Meopham, Kent.

COLOURS

6. The Club colours shall be navy blue and white; its insignia shall be the Windmill.

MEMBERSHIP

7. **General.** The Club membership shall consist of a President, Vice Presidents, Playing Members, Associate Members and Junior Family Associate Members. Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed colour, social status and sexual orientation. Members shall mean only those individuals who shall have paid and be current within the relevant subscription.

8. **President.** The President shall be a Member who, on the nomination of the Committee, shall be appointed at a General Meeting for a period of three years.

9. **Vice President.** The appointment of Vice President is a life appointment reserved for those Members (or former Members) who have rendered valued services to the Club over a long period. Consistent with the definition of life membership an appointed Vice President shall be exempt from annual subscriptions whilst being afforded all the benefits of a full member.

10. **Playing Membership.** The Club may refuse applications for membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's members and decided by a majority vote. Candidates shall be considered at the next meeting of the Committee when, in the event of a ballot, applications for Membership will be decided by a simple majority vote. No one shall enjoy the privilege of Membership until an appropriate subscription has been paid.

11. **Honorary Membership.** Honorary Membership is reserved for those persons who are distinguished persons in their own right and who, in the opinion of the Committee, will help to preserve the best traditions of the Village Green. Honorary Membership is renewable annually.

12. **Associate Membership.** Associate Members are admitted to the Club upon application and payment of a subscription.

MANAGEMENT

13. The Club shall be managed by a General Committee ("Committee"), who will vest any property or leases in three Trustees, who shall be Members of the Club. The Committee shall consist of the following Officers and Members, who shall be elected at the General Meeting:

Chairman
Hon Secretary
Hon Fixture Secretary
Hon Treasurer,
Club Captain
Saturday 1st XI Captain if different to the Club Captain
League Representatives
Hon Junior Organiser,
Club Welfare Officer
And three other members nominated by the members in accordance with the terms of this Constitution

14. The Committee shall regulate its meetings and may fill all casual vacancies that arise during its year of office. The quorum of the Committee shall be six . The Committee may co-opt members or other individuals from time to time as it considers appropriate. The Committee may appoint sub-committees of two or more Members for any particular purpose, who shall report to the Committee, and may delegate its powers to such sub-committees at its discretion. The Committee has the power to disqualify from its Membership any individual who fails to attend three consecutive meetings. The Committee will be responsible for disciplinary hearings of members who infringe the Club rules, regulations or constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings. The Club Welfare Officer shall report to relevant Committee meetings and the reports, together with any action taken, must be minuted.

TRUSTEES

15. The property of the Club shall be vested in three Trustees, who shall be Members of the Club and appointed by a General Committee, to be dealt with by them as the Committee may from time to time direct by resolution (of which an entry in the Minute Book shall be conclusive evidence). The Trustees shall be indemnified against risk and expense out of the Club property. The Trustees may hold Office for three years or until otherwise replaced at a General Meeting of the Club. When, by reason of death, resignation or replacement, it is necessary that a new Trustee or Trustees be appointed by the Members at a General Meeting, the Committee shall nominate the person or persons to be appointed. For the purposes of giving effect to such nomination, the Hon. Secretary is hereby nominated as the person to appoint new Trustees of the Club within the meaning of Section 3k of the Trustee Act 1925 and shall by deed duly appoint the person or persons nominated.

TEAM SELECTION & PRIZES

16. The selection of Cricket Teams and the disposition of prizes shall be the duty of the Selection Committee which shall consist of the Captains, the Chairman or their Representatives.

MEETINGS

17. An Annual General Meeting (AGM) shall be held in January each year at such time, date and place as the Committee decides. On the occurrence of a vacancy in the Office of President, a Member, on the nomination of the Committee, shall be appointed at a General Meeting for a period of three years. A President is eligible to be nominated for reappointment at the end of his term of office. At each AGM the Vice Presidents, Chairman, Hon Secretary, Hon Treasurer, Hon Fixture Secretary, Hon Junior Organiser Hon Social Secretary, Captains, and Members of the Committee, who must be Members of the Club, together with the Hon Archivist and Hon Auditor shall be elected. A Club Welfare Officer shall be separately elected to ensure compliance with safeguarding legislation and ECB safe hands Policy. Any Member wishing to propose candidates for Vice President must give notice to the Hon Secretary at least 21 days prior to the AGM. Those proposed candidates may only be submitted for election after acceptance of the nominations by the Committee.

18. An Extraordinary General Meeting (EGM) may be convened by the Committee whenever it thinks fit or, otherwise, upon a request to the Hon Secretary in writing by at least ten Members who must detail, in the form a Resolution, the object of the EGM. Fourteen clear days notice of an EGM specifying date, place, time and object shall be given to every Member. Only the object and its Resolution(s) may be discussed at an EGM. The quorum for a General Meeting shall be 17 Members.

PROCEDURE OF MEETINGS

19. All decisions shall be by majority vote by those Members present, except amendments to Rules, when at least two-thirds of Members present and voting should be in favour. The Hon Secretary shall keep the minutes of all meetings; the Minutes shall be approved by the succeeding meeting, as relevant, and signed by the Chairman. The Hon Secretary shall retain on record a copy of all letters written at the request of a meeting or Committee. The Chairman shall take the Chair at every meeting, except a General Meeting where the President shall take the Chair.

VOTING

20. All Members, including the President, Vice Presidents and Trustees, who must also be Members, shall have the right to vote at General Meetings, except Associate Members and Junior Family Associate Members who may not vote on the election of Captains and amendments to rules unless they have paid a subscription equivalent to that of a full Playing Member. An Honorary Member has no voting rights.

PROPERTY & FINANCE

21. The income and property of the Club shall be applied solely towards promoting the Club's objects as set forth in this constitution and no portion thereof shall be paid or transferred, directly or indirectly, to the members of the Club or to third parties. Books and Accounts shall be kept by the Hon Treasurer who will operate a separate bank account in the name of the Club. The Accounts of the Club shall be examined by the Hon Auditor and the Committee shall approve the accounts before they may be presented in a detailed statement to the Members at an AGM. The Committee shall have the power to call upon all Trustees, Members, President and Vice Presidents to make up any deficit.

SUBSCRIPTIONS

22. Subscriptions for the ensuing year and Match Fees shall be fixed at an AGM and shall be due on such dates as fixed by the Committee. Any Member failing to pay the subscriptions by its due date shall cease to be a Member of the Club. If a member has not paid his club subscriptions by 30 June, then he shall be required to pay an additional £5 per month to the agreed annual subscription. Members shall mean only those individuals who shall have paid and be current within the relevant subscription. The Committee shall have the right to reduce the subscription from time to time of any Member not in full employment and where circumstances warrant. Any Member desirous of withdrawing from the Club shall give notice in writing to the Hon Secretary before 1st May; otherwise a full subscription will be due for the year.

DISCIPLINE AND APPEALS

23. All complaints regarding the behaviour of members shall be submitted in writing to the Hon Secretary. Upon receiving notification of a complaint, the Hon Secretary shall notify the person who is the subject of the complaint, who will be given the opportunity to make representations to the Committee both in writing and/or in person. Within 14 days of a complaint being lodged with the Hon Secretary, the Committee shall meet to hear the complaint and may take appropriate disciplinary action, which may include expulsion. Within seven days of the disciplinary hearing, the outcome of a hearing shall be notified in writing to both the person(s) who lodged the complaint and to the member against whom the complaint was made.

24. Within 7 days following the notification of disciplinary action, there will be the right of appeal to the Club membership. The Club membership shall consider the appeal within 14 days of the Hon Secretary receiving notification of the appeal. The Hon Secretary shall collate the decisions of the Club membership and notify the Committee and the appellant of the outcome.

EXPULSION

25. Notwithstanding any provisions elsewhere, the Committee shall, by a two-thirds majority, have the power to expel any Member whose conduct is likely to affect prejudicially the welfare and or the reputation of the Club.

RULES

26. The Rules of the Club may be changed only in a General Meeting where Notice of such proposed change shall have been given to the Hon Secretary in writing 21 days before the General Meeting. Every Member shall be bound by the Rules, a copy of which shall be given to every Member, on joining , by the Hon Secretary.

DISSOLUTION

27. in the event of the dissolution of the Club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies:

- a. A registered charitable organisation(s).
- b. Another club which is a registered Community Amateur Sports Club (CASC).
- c. The sport's national governing body for use by them for related community sports.

CONTINGENCIES

28. The Committee shall have the power to deal with any contingency not provided for in these rules.

INDEMNITY

29. The Club shall indemnify the Officers, Trustees and Committee Members against any liability incurred by them solely by reason of their holding office.